Community Advisory Committee Nomination Pack

Visual Arts

Education

Performing Arts

**Enquiries:** [hania.radvan@penrith.city](mailto:hania.radvan@penrith.city) | 0437 499 514

Please send your Nomination to:

[lisa.rose@penrith.city](mailto:lisa.rose@penrith.city?subject=Committee%20nomination) (subject: Committee Nomination)

Nominations close: **midnight on Sunday 15 August 2021**

Thank you for your interest in Penrith Performing & Visual Arts Ltd (PP&VA), operators of the Joan Sutherland Performing Arts Centre, Penrith Conservatorium of Music, Q Theatre and Penrith Regional Gallery, Home of the Lewers Bequest.

Nominations are now sought

PP&VA is seeking nominations from interested Greater Western Sydney based community members for membership of its community advisory committees. These are volunteer positions.

This pack provides:

* Some key information about the organisation,
* Brief details of time requirements and expectations for a committee member
* a nomination application form.

The Board will appoint up to six members to each of the committees. Current members are welcome to renominate. Terms are for three years commencing late October 2021.

Closing date for nominations

Nominations will close at midnight on Sunday 15 August 2021.

Enquiries

If you have any questions, require further information or details please contact PP&VA CEO Hania Radvan on mobile 0437 499 514 or email [hania.radvan@penrith.city](mailto:hania.radvan@penrith.city)

Lodgement

Please return the completed form on or before the advertised closing date:

By email to

[lisa.rose@penrith.city](mailto:lisa.rose@penrith.city?subject=Committee%20Nomination) (please include *Committee Nomination* in the subject line)

Submission checklist

Before submitting your application, please ensure that you have completed/attached the following documentation:

|  |  |
| --- | --- |
|  | NOMINATION FORM – including:   * Contact details * Responses to Questions * Skills and Background table |
|  | You may wish to also attach a BRIEF RESUME/CV (optional) |

Nomination and selection process

All nominations will be assessed by the Board. The aim is to ensure we have the best possible mix of skills, experience, and backgrounds across our committees to support PP&VA and any current project priority areas. The PP&VA Board will appoint recommended Committee Members.

Priorities

PP&VA is looking to diversify its committee representation to best reflect the community we serve.

PP&VA is looking to assess all programs against current community priorities, including:

* Priorities in Covid recovery for the arts and cultural sector
* Changing local demographics and cultural appetite

Current projects are:

* A review of our education and learning offer across all art forms (Education Committee); and
* Development and implementation of a contemporary music strategy (Performing Arts Committee).

We are particularly interested in nominations from those with a passion for arts and cultural growth in this region including:

* Local business representatives
* Artists and creatives
* Representatives of Joan and Gallery community hiring groups
* Those from a diverse cultural background
* Young people (aged between 18 and 40)

Meetings

Committee meetings are held three times a year in March, May and September and involvement in the Annual Stakeholder Meeting is encouraged (October or November).

The committee may opt to hold working groups outside of this schedule should members and current projects require it.

Meetings are generally held in the evening on a Tuesday at either The Joan (Performing Arts/Education) or Penrith Regional Gallery (Visual Arts) in person or by zoom, subject to Health Orders.

About PP&VA

A public company limited by guarantee and a controlled entity of Penrith City Council, Penrith Performing & Visual Arts is a producer, curator, presenter and a leader in industry-led arts education experiences in the region.

PP&VA is made up of the Joan Sutherland Performing Arts Centre, Penrith Conservatorium of Music, Q Theatre and Penrith Regional Gallery, Home of the Lewers Bequest, and represents a diverse and dynamic blend of creative practice in the Western Sydney region. Since our establishment back in 2006 we’ve worked to showcase creativity in all its forms to help improve people’s lives and make Penrith a great place to live, work and play.

Our education programs guide people from all ages and stages through their artistic pathways – from those seeking mainstage fame and excellence in their chosen artform, to those wanting to further a personal passion or hobby.

As an organisation established to offer cultural bases for the entertainment, enjoyment and education of our local community, Penrith Performing & Visual Arts offers more than just the performing and visual arts – it offers a vision of a creative Penrith for the whole community.

Our venues are just the beginning.

Further information on our current Strategic Plan and programs, strategies and facilities can be found at [ppandva.com.au](http://www.ppandva.com.au) which also links to our family of web sites.

Follow us on facebook at: @joansutherlandperformingartscentre | @penrithregionalgallery | @penrithcon | @qtheatre

On Instagram at: @the\_joan | @qtheatre\_| @penrithconservatorium | @penrithregionalgallery

Our Purpose or Mission

To nurture, make and share great art for all.

* We champion creativity and value artistic risk taking and we honour the role of the artist in society to reflect, celebrate and reveal truths.
* We celebrate the centrality of life-long learning to our programs and its importance to our community.
* We respect diverse peoples, practices and cultures and acknowledge that we operate on unceded First Nations land.
* We exercise an agile and responsive professionalism, valuing the assets which we hold in trust from the community and their role in shaping our shared identity and our future.

Constitution

Penrith Performing & Visual Arts Ltd operates within the legal framework of a formal Constitution, and is a Company Limited by Guarantee under the Corporations Act 2001

The Role

The Committees are advisory and provide community involvement into PP&VA matters on a regular basis. Copies of the PP&VA Artform and Education Committee Terms of Reference are available online.

The membership seeks to include representatives from Penrith and its surrounding regions with approximately 6 Greater Western Sydney region community representatives on each committee with demonstrated professional skills, community involvement and art-form interest or community involvement in the following – programming and practice, education, community arts, collection and/or heritage management (visual arts), public programming and audience development. The Committee may co-opt expertise as required.

Each committee is supported by relevant members of the PP&VA’s executive management team who co-ordinate the committee’s administration.

In general, each committee provides advice about PP&VA’s programs and operations, contributes to and assists in the development of PP&VA’s long-term vision, and participates in the formulation of PP&VA’s policies and strategies including but not limited to – artistic, education, audience development, site and collection policies.

The committee identifies priority issues to be addressed which are consistent with the Strategic Plan and reviews achievements and develops a future strategy annually. Minutes and outcomes from committee meetings are reported to the PP&VA Board by the committee Chairperson.

Time commitment

The time commitment is:

* Three (3) Committee Meetings per year (March/May/September)
* One Annual Stakeholder meeting (October/November)

And working groups as, or if, required.

Committee Meetings run between one and up to two hours per meeting, with most meetings averaging just over one hour.

Committee members are expected to have read any the relevant meeting papers leading up to each meeting and to actively contribute. Papers are distributed by email the week prior to a meeting. Subject to Health Orders meetings may be held face to face, or by Zoom.

Currently meetings are generally held on Tuesday evenings from 5:30pm or 6:00pm at either the Joan Sutherland Performing Arts Centre or Penrith Regional Gallery, however the meeting schedule is agreed by members each year and is subject to change.

Advocacy and Participation

Committee members are encouraged to build familiarity with key program areas and to act as advocates for the work of PP&VA in community and act on behalf of community to PP&VA and always in accordance with PP&VA’s Code of Conduct and other policies.

PP&VA Committee members receive invitations to Gallery openings and/or performances at The Joan on a regular basis. Attendance is not compulsory – it is encouraged to enable Committee Members to build familiarity with the work and impacts of PP&VA.

Contact details

Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Click or tap here to enter text. | | |
| Residential Address | Click or tap here to enter text. | | |
| Postal Address  (if different) | Click or tap here to enter text. | | |
| Email address | Click or tap here to enter text. | | |
| Mobile Phone | Click or tap here to enter text. | | |
| Date of Birth | Click or tap to enter a date. | | |
| Do you identify as? | First Nations | Culturally and linguistically diverse | Living with a Disability |
| Nominated personal referees | 1.Click or tap here to enter text.  2. Click or tap here to enter text. | | |

Nomination for PP&VA Ltd Committee Membership

I, \_\_Click or tap here to enter text.\_\_*(name)* nominate to be a member of a Penrith Performing & Visual Arts Ltd Community Advisory Committee for 2022-2025 to be appointed by the PP&VA Board of Directors with a three-year term effective from the Annual General Meeting to be held on Tuesday 26 October 2021.

I am nominating to (please indicate):

Visual Arts

Performing Arts

Education

In considering nominations the panel will consider:

1. Achieving a diversity of community perspectives for each committee
2. Experience or knowledge of the arts and culture sector
3. Demonstration of communication, interpersonal and people skills
4. Community connection and networks
5. Relevant specific experience and skills to committee and current projects

**Experience**

Please provide details of any previous Committee memberships and experience

Click or tap here to enter text.

Contribution

What areas do you feel you can make the most significant contribution to, at PP&VA?

Click or tap here to enter text.

Arts and Culture

What is your experience of the arts and cultural sector and what do you expect to get out of your involvement in an arts organisation?

Click or tap here to enter text.

Please describe your reasons for nominating to be a Community advisor:

Click or tap here to enter text.

Personal Bio

Please expand on your key areas of expertise in the space provided

Click or tap here to enter text.

**Self-assessment**

A range of skills, backgrounds and perspectives are essential to successful Committee activity. Local and community knowledge are valued highly as important contributions.

As part of the nomination process PP&VA asks that you indicate your knowledge, experience and skills in the table below. Please provide brief details against any key areas (eg whether Education experience is in the Primary, Secondary or Tertiary areas)

|  |  |  |
| --- | --- | --- |
| **Area** | **Indicate if applicable** | **Please expand on any key areas of experience** |
| Arts Management or Practice |  | Click or tap here to enter text. |
| Community Sector |  | Click or tap here to enter text. |
| Education (please indicate) |  | Click or tap here to enter text. |
| Collection/Heritage Management |  | Click or tap here to enter text. |
| Fundraising/Development |  | Click or tap here to enter text. |
| Social Services |  | Click or tap here to enter text. |
| Events management |  | Click or tap here to enter text. |
| Marketing/ Public Relations |  | Click or tap here to enter text. |
| Finance /Accountancy |  | Click or tap here to enter text. |
| Legal |  | Click or tap here to enter text. |
| Information Technology |  | Click or tap here to enter text. |
| Human Resources |  | Click or tap here to enter text. |
| Management |  | Click or tap here to enter text. |
| Governance/Policy/Risk |  | Click or tap here to enter text. |
| Retail/Hospitality |  | Click or tap here to enter text. |
| Other – Please specify |  | Click or tap here to enter text. |